

**Date** 12/1/2025 @9:45 a.m.  
**Hampden County Regional Retirement Board Agenda**  
**Meeting on Wednesday December 3, 2025 @ 10:00 A.M.**  
**The meeting will be conducted in person at the Retirement Board Office**  
**67 Hunt Street Suite 202 Agawam, MA 01001**

**Agenda Item #1** **ACCIDENTAL DISABILITY-** Jeffrey Hitchborn/Town of Agawam /Police, Board to Vote to consider the application for Accidental Disability submitted by Jeffrey Hitchborn and request PERAC convene a medical panel .

**Agenda Item #2** **MINUTES:** Vote to consider approving the minutes from the Nov 5, 2025 Board Meeting

**Agenda Item #3** **WARRANTS:** Vote to reaffirm the following warrants issued Nov 28, 2025

#51 Salary 1-4	\$	28,157.32
#52 Board Member's Compensation	\$	2,833.33
#53 Refunds and Transfers to Other Systems	\$	126,477.49
#54 Monthly Expenses	\$	35,113.17
#55 A Monthly Retirement Allowances	\$	4,927,319.43
#55 B 3(8)(c) Payments	\$	28,876.47

**Agenda Item #4** **BALANCES: 10/31/2025**

**BERKSHIRE BANK:** Vote to accept the reconciled balances as of Oct 31, 2025.

Money market ACH Account Bal as of Oct 31, 2025	\$	138,445.28
Money market Account Bal as of Oct 31, 2025	\$	2,534,784.61
Checking Account Bal as of Oct 31, 2025	\$	1,545,551.32

**PEOPLES BANK:** Vote to accept the reconciled balances as of Oct 31, 2025

Money market Account Bal as of Oct 31, 2025	\$	182.49
Checking Account Bal as of Oct 31, 2025	\$	30.16

**Agenda Item #5** **TRANSFER:** Vote to reaffirm transfer amount for Warrants

A. Needed for warrants:	\$	5,148,777.21
B. <b><u>Transfer for warrants:</u></b>	\$	5,500,000.00
From Berkshire M.M. to Berkshire Ckg		

**Agenda Item #6** **NEW ALLOWANCES** Vote to reaffirm the following New Retirement Allowances paid on 11/28/2025

**SUPERANNUATION -**

<b><u>NAME</u></b>	<b><u>TOWN</u></b>	<b><u>DATE OF RETIREMENT</u></b>
Kaczman, Lynn M.	Agawam	9/12/2025
Faillace, Sharon	Agawam	9/16/2025
Baines, Denise J.	Ludlow	9/15/2025
Santucci, Cindy G.	Ludlow	9/2/2025
Gosselin, Elaine M.	HWRSD	9/30/2025
Royce, James R.	Wilbraham	10/16/2025
Knox, Yvonne K.	Brookfield & Wales	9/2/2025

**Agenda Item #7** **APPLICATIONS FOR RETIREMENT -**

Vote to consider new Applications for Retirement

<b><u>Name</u></b>	<b><u>Unit</u></b>	<b><u>Date of Retirement</u></b>	<b><u>Group</u></b>	<b><u>Age</u></b>	<b><u>Service</u></b>
Mercadante, Jolene M.	Agawam	12/1/2025	1	60-06	38-01
Ayotte, Pamela A.	Agawam	1/6/2026	1	62-06	14-02
Gore, Sue	Southwick	11/18/2025	1	65-06	32-00
Fortunato, Bernadine M.	HWRSD	1/31/2026	1	66-08	31-00
Foucher, Sheila M.	Monson	1/9/2026	1	65-00	26-02
Tryon, Jeanne M.	Wilb. Housing	12/1/2025	1	74-02	10-03
Stacy, Loretta M.	Monson	11/28/2025	1	70-01	17-08
Bishop, Diane L.	East Longmeadow	1/9/2026	1	67-01	30-04
Storey, Sherry L.	Pathfinder	11/18/2025	1	59-08	26-09
McCaslin, Laurie A.	Agawam	12/1/2025	1	64-01	21-09
Carr, Jackeline T.	HWRSD	12/5/2025	1	58-02	26-09
Sprinthall, Karen S.	Longmeadow	12/21/2025	1	65-00	13-08

**Agenda Item #8** **INVESTMENT TRANSACTIONS:** Please see PRIT Fund Statement.

**Agenda Item #9** **PRIT FUND TRANSFER-** Vote to reaffirm transfer from PRIT to Berkshire M.M for \$6,000,000.00.

**Agenda Item #10** **NOTICES OF INJURY**

Vote to accept and file newly received injury notice for the following:

<b><u>Name</u></b>	<b><u>Unit</u></b>	<b><u>Department</u></b>	<b><u>Injury Date</u></b>
Ricardi, Stephen	Ludlow	Police	11/10/2025

**Agenda Item #11** **NEW MEMBERS:**

Vote to accept and file the following new member applications:

<b><u>Unit/Name</u></b>	<b><u>Group</u></b>	<b><u>Start Date</u></b>
<b><u>AGAWAM</u></b>		
Jasse, Elizabeth	1	10/28/2025
Sanchez, Leily	1	10/29/2025
Madera, Franzuas	1	11/6/2025
Rahilly, Madeline	1	11/17/2025
Surreira, Riley	1	11/10/2025
Yulia Chokal	1	11/20/2025
Lauren Makara	1	9/22/2025

**HAMPDEN/WILBRAHAM**

Caillin Brehart	1	11/17/2025
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**LONGMEADOW**

Gonyea, Kimberly	1	11/3/2025
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**LUDLOW**

Luis Rosaa	1	11/12/2025
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Heather Potter	1	11/13/2025
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Mckenna Raleigh	1	11/5/2025
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Patrick Griffin	1	11/17/2025
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Kristen Ramos	1	11/10/2025
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**MONTGOMERY**

Gregoire Bolduc	1	11/4/2025
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**MONSON**

Julia Kelley	1	11/4/2025
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Marcy Bibbo	1	11/12/2025
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**PALMER**

Roulston-Solis, Brianna	1	11/17/2025
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Daniel Richard	1	11/10/2025
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Jennifer Reed	1	10/13/2025
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**PALMER FIRE**

Lee, Noah	4	9/22/2025
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Lafrennie, Nicholas	4	9/22/2025
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**RUSSELL**

Champiney, Andrew	1	9/2/2025
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**SOUTHWICK/TOLLAND**

Gentle, Elizabeth	1	9/29/2025
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**SOUTHWICK**

Betti, Julie	1	10/20/2025
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**WEST COMM**

Bieul, Alexander	1	11/31/2025
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**WILBRAHAM**

Gilbert, Susan	1	10/6/2025
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Agenda Item #12 **EXPENSE BREAKDOWN** - Board to review Budget Breakdown.

Agenda Item #13 **DIRECTORS REPORT**- Board to review and file.

Agenda Item #14 **TRIAL BALANCE**- Board to approve and sign Trial Balance for Oct 31, 2025

Agenda Item #15 **PERAC MEMOS** - Board to review PERAC Memos #29,30,31 and 32.

Agenda Item #16 **HAMPDEN COUNTY RETIREMENT BOARD COMMENTS**-

Agenda Item #17 **OLD BUSINESS** -

Agenda Item #18 **NEW BUSINESS** -

Agenda Item #19 **LEGAL UPDATE** -

The listing of matters is those reasonable anticipated by the Chair, which may be discussed at the meeting at least (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items identified for discussion in Executive Session may be conducted in open session in addition to or in lieu of discussion in Executive Session.

Please be advised that the Retirement Board may enter into Executive Session pursuant to M.G.L. Chapter 30A Section 21 and the reasons listed therein #1-10 in this section. The meeting should it be requested by the individual or may be deemed necessary by the Board or its Legal Counsel. Copies of prior Board meetings are available upon written request to the Hampden County Regional Retirement Board. This posted agenda is available on the Board's website: [www.hcrb.org](http://www.hcrb.org)